

MINUTES of the meeting of Haxby Town Council held on Monday 9<sup>th</sup> November 2020 by videoconferencing at 6.30pm.

PRESENT

Cllr M Guilford (Chairman)	Cllr A Richardson
Cllr M Harrison	Cllr I Craven
Cllr D Rice	Cllr N Wyatt
Cllr M Preston (From 8.20pm)	Cllr L Beverley
Cllr G Cockburn	Mr M W Scott (Clerk)

APOLOGIES

1. None. Cllr Carmichael was absent.

REASONS FOR ABSENCE APPROVED

2. None

MINUTES OF THE MEETING HELD ON 12 OCTOBER 2020

3. **RESOLVED that the minutes of the meeting held on 12<sup>th</sup> October 2020 were confirmed as a true and accurate record and signed by the Chairman.**

DECLARATIONS OF INTEREST MADE UNDER THE COUNCIL'S CODE OF CONDUCT.

4. None.

NEWLY APPOINTED COUNCILLORS

5. Cllrs Beverley and Cockburn were welcomed to the Council as representative of North Ward.  
**RESOLVED that Cllr Beverley was appointed as a member of the Recreational & Open Spaces Committee and that Cllr Cockburn was appointed as a member of the Open Spaces Committee.**

COMMUNICATIONS WITH YLCA AND OTHER REGULATORY BODIES

6. The chairman reported conversations held with Cllr. Smalley (LibDem Whip City of York Council).

TRAINING COURSE FEEDBACK

7. Cllr Beverley reported that she had attended a new councillor training course and that it had been very good.

CASH CHECK

8. Cllrs Rice and Harrison explained that internal checks had taken place.

FINANCIAL STATEMENT – OCTOBER 2020

9.

Details		Amount
<u>Receipts to 31 October 2020</u>		
Sarah Trivett		520.00
Cemetery Admin		2005.60
		<hr/> 2525.60 <hr/>
<u>Payments to 31 October 2020</u>		
Haxby Memorial Hall - Rent	DP	304.00
North Yorkshire Pension Fund	DP	1765.45
HMRC	DP	1495.45
Salaries	DP	4387.20
Talk Talk	DD	29.00
Barclays	DP	6.50
R Fitch	DP	60.00
Barclaycard	DD	301.00
Dean Landscapes	DP	577.70
Complete Business Solutions	DP	85.88
York Diocese	DP	162.50
Haxby Juniors FC	DP	1800.00
Park Lane Playgrounds	DP	84.00
Mick Lambert	DP	150.00
Cooler Options	DP	126.00
Vitax	DP	378.91
YLCA	DP	22.50
Royal British Legion	DD	117.00
		<hr/> 11853.09 <hr/>
Balance as at 30th September 2020		150972.57
Receipts		2525.60
		<hr/> 153498.17
Payments		11853.09

Balance carried forward

141645.08

**RESOLVED that the financial statement as at 31 October 2020 which detailed payments totalling £11853.09 inclusive of VAT be approved.**

BUDGET TO ACTUAL FIGURES AS AT 30 OCTOBER 2020.

10. **The Budget to Actual figures were RECEIVED.**

2020 -2021 BUDGET AND PROJECTS FOR 2021-2022

11. Prior to the meeting the Clerk had sent out preliminary budget figures for 2021-2022. He explained that these consisted of salaries and maintenance costs which had been adjusted for inflation. He added that the unknowns, which would finally decide the Precept for 2021-2022, were grants, which would be awarded by the Town Council, and the cost of any projects that the Town Council would wish to embark upon. The Chairman then asked councillors and the committees to think about what sort of projects they would like to see next year so that at next month's Full Council meeting they could be included within the budget.

At this stage following an exchange between a number of councillors a proposal was put forward by the Chairman (following several warnings) to have Cllr Richardson removed from the meeting under Section 2 of Standing Orders on the grounds of disorderly conduct. Cllr Richardson requested a named vote.

**RESOLVED that Cllr Richardson was ejected from the meeting under Section 2 of Standing Orders. Cllrs Guilford, Rice, Harrison, Cockburn, Beverley, Craven and Wyatt voted in favour. (Cllr Preston had not joined the meeting at this stage).**

Cllr Richardson's Internet link to the meeting was then severed.

PAVILION NURSERY.

12. The Chairman explained the current financial position of the nursery following discussion that he and the Clerk had recently had with the owner of the nursery. He explained that COVID-19 had had a dramatic effect on the profitability of the nursery and that presently the nursery was struggling to main its rental payment to the Council. The matter was then discussed.

**RESOLVED that for the next 2 months the rent of the nursery would be reduced to £100 per month. An amount sufficient to cover the cost of utilities.**

POLICE REPORT

13. No police report had been received for October 2020 at the time of the meeting.

### REGISTER OF INTEREST FORMS.

14. The Clerk highlighted the councillors who had not yet returned their completed "Register of Interest" forms and asked for this to be done as soon as possible.

### COUNCILLOR EMAIL ADDRESSES

15. The Chairman asked Councillors to ensure that their "@haxbytowncouncil.gov.uk" email addresses were working and to use them in respect of all communications with the council.

### TOWN CRIER

16. The Chairman explained that the latest edition of the Town Crier was complete and proposed, due to Covid restrictions that it be uploaded to the council website and that copies be placed on village notice boards. The council agreed and that it would also be announced on the Facebook pages for Haxby Town Council and Haxby village. If this method proves to be an efficient means of communicating with residents, the council will continue to use the website as its primary communication with the residents of Haxby.

### PERSONS WISHING TO BE CO-OPTED

17. There were no persons present who wished to put themselves forward as councillors.

### CO-OPTION OF NEW COUNCILLORS

18. Not applicable.

### HAXBY LIBRARY

19. The Council heard of an offer from Sarah Garbacz of York Explore to hold a meeting regarding the plans for Haxby Library.  
**RESOLVED that the Clerk should arrange for a meeting with Sarah Garbacz of York Explore to take place.**

### ILCA/CiLCA TRAINING

20. The Clerk explained that he had registered for and passed the ILCA qualification. He added that he had also registered to start the CiLCA qualification.

### MANDATORY ITEMS

21. Mandatory item for discussion detailed in Standing Orders, which have to be brought to the November meeting were then discussed.  
**RESOLVED that the Insurance Review will now take place in May/June when the policy is due for renewal. Salaries will not need reviewing as**

these are linked to the pay grades for local government and these will be determined centrally. Charges are to be reviewed by the appropriate committees. The review of Standing Orders etc will be an on going process. The Clerk did point out that Financial Regulations did need reviewing and that he was in the process of doing this.

#### NALC PC13-20 STANDARDS MATTERS 2

22. The Clerk had sent out a document from NALC prior to the meeting. Councillors were encouraged to respond as appropriate.

#### HAXBY UNITED CHARITIES' GRANT

23. **RESOLVED** that the grant agreed to be paid to Haxby United Charities was still to be paid.

#### DEVOLUTION OF LOCAL GOVERNMENT

24. The Council heard of an offer of a briefing from City of York Council on the topic of Devolution and Local Government.  
**RESOLVED** to accept an offer of a briefing from City of York Council on the topic of Devolution and Local Government.

#### WHITE ROSE UPDATES

25. The latest White Rose Updates were **RECEIVED**.

#### CEMETERY COMMITTEE

26. The minutes of the meeting held on 13 October 2020 were **RECEIVED**.

#### PLANNING COMMITTEE

27. The minutes of the meeting held on 2 November 2020 were **RECEIVED**.

#### MATTERS FOR INCLUSION

28. The Chairman reminded Councillors that matters for inclusion on the agenda for the next Full Council meeting should be with the Clerk no later than 7 days prior to the meeting. (Standing Order 9b)

The meeting closed at 8.28pm

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Chairman

**(These Minutes are displayed 'unsigned' and are subject to correction at the next Council meeting.)**